1. Call to Order

2. Roll Call
   2.1 Parcel Tax Oversight Committee Members 2016-2017

   Steve Sherman – Chair       Laurence Maller – Vice Chair
   Alan Wessel                  Bill Evans
   Hafsa Mirza                  Sundar Subbarayan
   Elizabeth Welshock
   Uma Srinivasan

   Non-voting Members:
   Board Member Ex Officio Member: Tamara Wilson
   District Staff: Superintendent Dr. Ayindé Rudolph
                   Associate Superintendent/CBO Dr. Robert Clark

3. Approval of Agenda
   3.1 Action Item: Staff recommends the Parcel Tax Oversight Committee approve the agenda as presented.

4. Approval of Minutes
   4.1 Action Item: Staff recommends the Parcel Tax Oversight Committee approve the amended minutes of the
                   December 14, 2016 meeting and the minutes of the March 22, 2017 meeting.

5. Statements
   5.1 Public Statements not related to agenda items.

6. Follow Up to Past Items/ New Business
   6.1 Unaudited Actual Report 2016-2017
       Staff will provide the Unaudited Actual Report 2016-2017 to PTOC.

       Information Item: Information only.

   6.2 2016-2017 Annual Report to Board of Trustees
       The PTOC is asked to review a draft report for the 2016-2017 Annual Report in preparation for the Board
       meeting presentation tentatively scheduled for November 16, 2017.

       Action Item: The PTOC will review the draft Annual Report and take action to finalize for Board
                   presentation.

   6.3 Transition of Measure C Oversight Committee to Measure B Oversight Committee
       As Measure C ended in June 2017, and the PTOC will present the final annual report to the Board at an
       upcoming Board meeting, the purpose of the Measure C PTOC has ended. The community passed
       Measure B Parcel Tax in May 2017. Measure B requires an oversight committee. The Parcel Tax
       Oversight Committee for Measure B will begin the application process for members later this fall.

       Information Item: Information only.

7. Adjournment
December 14, 2016 PTOC Meeting Minutes (as amended and approved 22 March 2017)

1. Call to Order
   Meeting called to order at 7:05pm

2. Roll Call
   Steve Sherman – Chair
   Laurence Maller – Vice Chair
   Bill Evans
   Sundar Subbarayan
   Tamara Wilson
   Elizabeth Welshock
   Uma Srinivasan
   Dr. Robert Clark
   Alan Wessel

3. Approval of Agenda
   Motion (by Sundar Subbarayan) to approve agenda
   Seconded (by Bill Evans)
   Motion to approve the meeting agenda carried unanimously.

4. Approval of Minutes
   Motion (by Laurence Maller) to approve minutes of the September 28, 2016 meeting
   Seconded (by Sundar Subbarayan)
   Motion to approve the minutes of the September 28, 2016 meeting carried unanimously.

5. Statements
   There being no members of the public present, there were no Public Statements.

6. Follow Up to Past Items/New Business
   6.1 Membership, Selection of Officers, Meeting Dates
       Motion (by Sundar Subbarayan) to appoint the following members of the Parcel Tax Oversight
       Committee to roles, respectively:
       Secretary: Bill Evans
       Chair: Steve Sherman
       Vice Chair: Laurence Maller
       Carried unanimously.

       Motion (by Sundar Subbarayan) to approve the remaining PTOC meeting schedule as printed in
       the agenda
       Seconded (by Laurence Maller)
       Carried unanimously.

   6.2 Dr. Clark presented
   6.3 Annual report outline reviewed by the PTOC.

7. Future Agenda Items
   The standing agenda notwithstanding, there were additional future agenda items proposed by the
   PTOC.

8. Adjournment
   The meeting was adjourned at 8:05pm.
Measure C Parcel Tax Oversight Committee Meeting Minutes, March 22, 2017

1. **Call to Order**
   Meeting called to order at 7:05pm.

2. **Roll Call**
   Steve Sherman – Chair
   Laurence Maller – Vice Chair
   Bill Evans
   Sundar Subbarayan
   Elizabeth Welshock
   Uma Srinivasan
   Hafsa Mirza
   Alan Wessel
   Dr. Robert Clark
   Tamara Wilson

3. **Approval of Agenda**
   Motion to approve agenda (Alan Wessel)
   Seconded (Laurence Maller)
   Motion to approve the meeting agenda carried unanimously.

4. **Approval of Minutes**
   It was noted that Alan Wessel arrived during the course of the December 14, 2016 meeting but that his attendance was not properly recorded in the minutes for that meeting.

   Motion to approve the minutes of the December 14, 2016 meeting with amendments (Hafsa Mirza)
   Seconded (Alan Wessel)
   Motion to approve the minutes of the December 14, 2016 meeting carried unanimously.

5. **Statements**
   There being no members of the public present, there were no Public Statements.

6. **Follow Up to Past Items/New Business**

   Dr. Clark addressed PTOC members’ questions regarding the remaining Measure C funds and the approach that will be taken to ensure that all remaining funds are deployed per budget and in accordance with Measure C’s provisions.

7. **Future Agenda Items Requested by PTOC Members**
   7.1 Two future agenda items (for the September PTOC meeting) were requested:
       1. Hear information / updates regarding the revised 2016-2017 financials
       2. Plan the PTOC Annual Report

8. **Adjournment**
   Motion to adjourn (Bill Evans)
   Seconded (Hafsa Mirza)
   The motion to adjourn carried unanimously.
   The meeting was adjourned at 8pm
# Measure C
Parcel Tax Oversight Committee
Unaudited Actual Report
2016-2017
By Program

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>218 Academic at Risk</td>
<td>345,009</td>
<td>370,651</td>
<td>355,615</td>
<td>373,507</td>
</tr>
<tr>
<td>220 Science Program: Elementary (Materials)</td>
<td>7,004</td>
<td>7,658</td>
<td>7,658</td>
<td>49,082</td>
</tr>
<tr>
<td>225 Science Camp: Grade 5 - Walden West</td>
<td>178,465</td>
<td>169,481</td>
<td>169,481</td>
<td>169,481</td>
</tr>
<tr>
<td>226 Science Camp: Grade 8 - Yosemite</td>
<td>60,456</td>
<td>150,000</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td>230 Physical Education: Grades 1-5</td>
<td>770,826</td>
<td>638,550</td>
<td>638,550</td>
<td>638,550</td>
</tr>
<tr>
<td>235 After School Program: Enrichment</td>
<td>52,527</td>
<td>101,282</td>
<td>101,282</td>
<td>88,660</td>
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<tr>
<td>244 Art Program</td>
<td>124,185</td>
<td>107,761</td>
<td>107,737</td>
<td>106,427</td>
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<tr>
<td>245 Music Program</td>
<td>124,398</td>
<td>107,761</td>
<td>107,737</td>
<td>106,427</td>
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<tr>
<td>401 Regular Education Program</td>
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<td>476,786</td>
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<td>467,437</td>
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<tr>
<td>411 Library/Media Services Program</td>
<td>486,283</td>
<td>493,481</td>
<td>473,088</td>
<td>487,799</td>
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<tr>
<td>412 School Counseling/CHAC</td>
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<td>69,102</td>
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<tr>
<td>415 School Site Administration</td>
<td>337,216</td>
<td>332,628</td>
<td>356,348</td>
<td>402,076</td>
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<tr>
<td>500 Department of Business Services</td>
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<tr>
<td>550 Routine Maintenance &amp; Operations Services</td>
<td>502,985</td>
<td>377,622</td>
<td>373,372</td>
<td>356,473</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 3,574,190</td>
<td>$ 3,404,805</td>
<td>$ 3,388,798</td>
<td>$ 3,467,063</td>
</tr>
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</table>

**Projected Ending Balance, June 30, 2017**

<table>
<thead>
<tr>
<th></th>
<th>2016-2017 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ending Balance</strong></td>
<td>$(88,537)</td>
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</table>

**Beginning Balance, July 1, 2016**

<table>
<thead>
<tr>
<th></th>
<th>2016-2017 Total Projected Funds Available 2016-2017</th>
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<tbody>
<tr>
<td><strong>Ending Balance</strong></td>
<td>$(88,537)</td>
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</tbody>
</table>

- **For academic at risk**: At-Risk Supervisors at MS and Title I schools
- **For science program**: assorted science materials for elem schools
- **For science camp**: 5th grade science camp
- **For school counseling**: CHAC counseling program
- **For routine maintenance & operations services**: ongoing maintenance and repair
Measure C Parcel Tax Oversight Committee Annual Report For the 2016-2017 Unaudited Year

16 November 2017
2017-2018 PTOC Annual Report for the 2016-2017 Fiscal Year

The PTOC met on September 28, December 14, March 22, and a final meeting on October 25, 2017.

<table>
<thead>
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<th>PTOC Member Roster 2016-2017</th>
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<tbody>
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<td>Laurence Maller</td>
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<tr>
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<tr>
<td>Uma Srinivasan</td>
</tr>
<tr>
<td>Ex-Officio Member: Trustee Tamara Wilson</td>
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The Committee will at its discretion review the accounting and budgeting process of the District as required to ensure that:

1. The funds are actually received;

2. The funds are deposited into a segregated account and kept separate and apart from other funds of the District; and,

3. The funds are used only for the following specific purposes:
   a. Sustain high academic achievement and ensure student success as academic needs evolve by maintaining school libraries, small class sizes, outdoor education, music and arts programs, student leadership classes, after-school programs and by supporting English language learners;
   b. Reduce the impact of budget cuts and inadequate funding from the State and other sources;
2017-2018 PTOC Annual Report for the 2016-2017 Fiscal Year

c. Expand class size reduction, offset reduced State funding for K-3 class size reduction and lower class size for grades 4-8;

d. Increase instructional time by providing intervention professionals at each school site, programming during school breaks, and Gifted and Talented Education (GATE) staff development and enrichment programming;

e. Attract and retain highly qualified teachers by recruiting teachers with high demand skills and credentials;

f. Provide program support for extra curricular/co-curricular activities; and,

g. Protect the taxpayers' investment in education and ensure District accountability by providing for taxpayer oversight and independent financial audits of revenues and expenditures.
The Parcel Tax Oversight Committee has reviewed the unaudited actual Parcel Tax expenditures for the 2016-2017 school year.
# 2017-2018 PTOC Annual Report for the 2016-2017 Fiscal Year

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