Course Requests (Electives) Instructions

STEP 1: Login to the Student/Parent Portal
1. Login on a computer, tablet or phone, open a browser (such as Firefox, Safari or Chrome).
2. Enter the PowerSchool Web address: http://ps.mvwsd.org/public
3. Login with your Username and Password.
4. Contact your school office if you don’t know your PowerSchool Username or Password.

STEP 2: Select Class Registration
Click on the "Class Registration" button on the left-hand side of the screen.

STEP 3: Request an Elective Course
Click the pencil to select your first Elective choice.
STEP 4: Review Elective Choices and Pick One
1. IMPORTANT! There may be two or three pages of elective. Click "next" and "prev" to review all pages.
2. Check the box beside your elective choice.
3. Click "Okay" when you are done.

NOTE: Make sure you select one Academic Elective

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Orchestra II</td>
<td>936</td>
<td>Attendance at all evening performances is mandatory and graded. All students are responsible for finding their own transportation to every concert. Dates of performances will be posted at the beginning of the school year. Contact Mrs. Miyata for details and/or to set up an audition appointment.</td>
</tr>
<tr>
<td>Music Orchestra III</td>
<td>939</td>
<td>Orchestra - Intermediate - Final Placement Contingent on Audition</td>
</tr>
<tr>
<td>School Service - Office</td>
<td>336</td>
<td>Orchestra - Advanced placement control audition</td>
</tr>
</tbody>
</table>

Tick one box to select an elective

Click "next" to see the next page of elective choices

You may select 1 course. You have selected 0 course(s).

STEP 5: Repeat for other Elective Choices
1. Click on the pencil beside Elective Choice 2 through 5 to select your elective choices.
2. Review all pages of electives.
3. Check the box beside your second elective choice.
4. Click "Okay."

STEP 6: Review Your Choices and Click "Submit"
1. The RED exclamation marks mean you have not completed your selections. Please complete.
2. Review your choices. YOU MUST CLICK SUBMIT to save your elective choices.
3. You will automatically be assigned Science, Social Studies, Language Arts and Physical Education courses.
4. Your Mathematics courses will be assigned based on your individual academic needs.